

**WELTON PRIMARY SCHOOL**

**ACCESSIBILITY AND DDA PLAN 2015/16**

TARGETS	STRATEGIES	OUTCOME	TIME FRAME	ARRANGEMENTS FOR MONITORING AND EVALUATION	LEAD
To work with all staff to identify who are disabled pupils within the school	<ul style="list-style-type: none"> <li>Provide training eg Makaton</li> <li>Consider barriers to access for individual pupils in context of complex needs</li> </ul>	<ul style="list-style-type: none"> <li>Staff understand the range of disabilities represented in school</li> <li>Staff make reasonable adjustments</li> </ul>	Continuous training and planning adjustments as necessary	Access training requirements both in-house and externally  Monitor adjustments in planning	Head Teacher  SENCO
To undertake the audit of barriers to access	<ul style="list-style-type: none"> <li>Use checklists to identify barriers</li> <li>Ask all staff and governors to complete</li> </ul>	<ul style="list-style-type: none"> <li>Barriers and access difficulties are known to staff and governors</li> </ul>	Ongoing	Checklists completed, results collated and action plan presented at staff meeting	Health and Safety Governor
To ensure that the physical access to the school is maintained	<ul style="list-style-type: none"> <li>Identify the barriers to physical access</li> <li>Consider whether maintenance is required</li> <li>Determine any adjustments that they may require</li> </ul>	<ul style="list-style-type: none"> <li>Improved access for all</li> </ul>	Ongoing	Site Manager to monitor the access and to make any arrangements required to keep it well maintained	Site Manager  SBM  Head Teacher
To identify barriers to access to the curriculum	<ul style="list-style-type: none"> <li>Audit curriculum content</li> <li>Audit curriculum materials and resources</li> <li>Consider access in planning</li> </ul>	<ul style="list-style-type: none"> <li>All staff identify and address barriers in curriculum materials, resources, approaches and planning</li> <li>Barriers included in provision map</li> </ul>	Ongoing	Inclusion provision management considered termly	Pupils  Staff  SENCO  Head Teacher
To modify curriculum materials and information to remove barriers	<ul style="list-style-type: none"> <li>Provide information in simple language, symbols, large print, audio tape, Braille where appropriate</li> <li>Use VAK (visual, auditory, kinesthetic) approaches and ICT where appropriate</li> </ul>	<ul style="list-style-type: none"> <li>All curriculum materials and information are accessible</li> <li>Information is presented in a variety of user friendly ways</li> </ul>	September 2015 – July 2016	Taking advice from outside agencies such as SEN team, School Nurse, visual and hearing impaired agencies etc.	Staff  SENCO  Head Teacher