



We, at Welton, have a dream that our children will be proud, happy and confident; knowing that they are being nurtured, challenged and encouraged to ignite their own unique spark of genius, so that it catches fire and shines.

Date:

Dear

We understand that there are barriers to children attending school and we want to work with our families to identify and remove any barriers, as well as having a good understanding of any medical needs that affect regular attendance.

As part of this work, we have written to you previously, highlighting that your child's attendance was at risk of falling below 92% and to offer you support.

Currently, x's attendance is x%, this is a significant concern, and your child is at risk of becoming persistently absent. Please talk to us to see if we can help.

You will now need to provide medical evidence for future absences. If your child's attendance slips below 90%, we will be contacting you to arrange to meet to agree an attendance action plan. In addition, we will be completing a summary record for the Education Welfare Team to inform any future actions should attendance not improve.

Attendance percentages can be misleading. For some parents, 90% attendance may seem like an acceptable level of attendance. However, the reality is that 90% attendance is equivalent to missing half a day of school each week or 19 days of school during the school year. That is nearly four school weeks.

The table below shows the amount of lost learning a child may have by missing school.

90% attendance	Nineteen days of absence across the year; three weeks and four days of learning missed
85% attendance	Twenty-eight days of absence across the year; five weeks and three days of learning missed.
80% attendance	Thirty-eight days of absence across the year; seven weeks and 3 days of learning missed.
75% attendance	Forty-six days of absence across the year; nine weeks and one day of learning missed.

Kind regards,

Mrs N Pidgeon
Headteacher

Headteacher: Mrs N Pidgeon

School Business Manager: Mrs J Patrick

Tel. 01482 667222 email: office@weltonprimaryschool.com head@weltonprimaryschool.com